



Hiring Parts Runner

Riverside Contracting is looking to hire a full time parts runner out of our shop on the west end of Billings, MT. Position scheduled for Monday-Friday 7am-5:30pm & occasionally when needed on weekends or after 5:30.

Riverside Contracting, Inc. offers equal employment opportunities to all individuals along with a very competitive wage rate and benefits package including: paid health insurance, pension and optional 401K retirement plan.

POSITION LOCATION

7116 Cowboy Way, Billings, MT 59106

Travel around Montana & Wyoming for pickup/delivery
Occasional overnight stays out of town (as needed)

BENEFITS

Company paid Health, Dental, and Retirement benefits.

Parts Runner

RESPONSIBILITIES INCLUDE

Travel to multiple company/parts store accounts, mostly around Billings, picking up small to large products & taking them to the job or the requesting personnel's location. Each day the parts runner will be provided with a list of parts and locations for the pickup and delivery of items or equipment. The employee will need to accurately manage and plan their day to get the task done at a efficient time. Job includes lifting 50-75lbs, running a forklift (can be trained) to load & unload product from truck or trailer, hauling small equipment or misc. products on a trailer, piloting a lowboy from one job to another (will be trained), cleaning around the shop when there are no parts to be picked up & delivered. Working weekends or past normal work hours when needed. Driving pickup across Montana/Wyoming with trailers.

QUALIFICATIONS

- Current driver license (with clean driving record!)
- Medical Examiner's Certificate (recommended, will need to be obtained if hired)
- Knowledge and comfortability connecting, loading, manuvering, & hauling trailer
- Communication/Telecommunication skills
- Time management skills
- Knowledgeable using google maps and coordinate locating

Wages (DOE)

\$15 - 17

per hour

Position Start
ASAP

[HTTPS://RIVERSIDECONTRACTING.COM/EMPLOYMENT/](https://riversidecontracting.com/employment/)

Riverside Contracting is an Equal Employment Opportunity company.