

Riverside Contracting, Inc. – Equipment Manager/Shop Foreman

Billings, MT

Heavy highway contractor specializing in public transportation projects and Airport projects is seeking a qualified **Equipment Manager to** contribute to company profitability and quality through managing the equipment fleet. The job responsibilities and experience requirements are as follows:

Responsibilities:

- Plan, direct, and monitor equipment preventive maintenance and repairs program.
- Determine the optimum point to retire equipment. Arrange for equipment disposal and replacement as needed.
- Coordinate equipment use among jobs in the most efficient and profitable manner. Communicate with field personnel to coordinate delivery, maintenance, and replacement equipment for locations as needed.
- Retain and maintain detailed maintenance records on all Company equipment and vehicles, including any incident reports.
- Conduct inspections and oversee all company equipment to ensure that it is safe for use, transportation, and disposal.
- Direct supervision over Billings shop personal and secondary supervision over Riverside's field personal.
- Responsible for the full function of the Company's Shop and Yard.
- Ensure the shop and yard are clean, organized and safe for all workers and visitors.
- Price and order parts and supplies for the Shop.
- Comply with all Company policies and procedures, as well as state, local and federal laws and regulations.

Requirements:

- Minimum of 8 years' experience in equipment and truck maintenance in a supervisory capacity
- At least 5 years construction equipment (yellow iron) experience
- Practical knowledge of the function, operation, and maintenance of heavy trucks and construction equipment.
- Class A CDL
- Must be highly motivated, responsible, and detail oriented.

- Ability to communicate and work well with others with the general understanding of directions and communicate with others, as well as having knowledge of the job tasks and instructions.
- Good computer skills are required.

Schedule is Monday to Friday, and weekends as needed.

The position based out of Billings, MT. Travel to job sites through the construction season, as necessary. Clean drug and alcohol test is required prior to employment. Random testing is conducted for all employees.

Riverside contracting is an Equal Employment Opportunity company.